

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, JUNE 26, 2023**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, June 26, 2023. President Draniczarek called the meeting to order at 7:00 PM.

Those present recited the Pledge of Allegiance to the Flag.

QUORUM DECLARED PRESENT

Board Secretary Nealon declared a quorum of the Board of Education of District 234 was present at 7:00 PM.

Present: Members Paul Draniczarek, Jamie Nealon, Frank DiPiero, Lisa Malicki, Chris O'Leary and Fiona Tanny
Absent: Mike Straughn

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Gina Castellano; Assistant Principal Eric Lasky, Recording Secretary Cindi Stazzone, and those on the attached list.

AGENDA REQUESTS

Motion was made by Member Nealon and seconded by Member Tanny to approve the Consent Agenda and the Regular Agenda for the June 26, 2023, meeting of the Ridgewood High School District 234 Board of Education as presented .

On voice vote, President Draniczarek declared the motion carried.

II. USUAL RECURRING AGENDA ITEMS

A. Approved Minutes of:

- (1) Building and Grounds Subcommittee Meeting of May 9, 2023 per Appendix II-A-1
- (2) Regular Board of Education Meeting of May 15, 2023 per Appendix II-A-2
- (3) Finance-Audit Subcommittee Meeting of June 7, 2023 per Appendix II-A-3
- (4) Co-Curricular Subcommittee Meeting of June 13, 2023 per Appendix II-A-4

***B. Approved Current Bills, Payrolls & Financial Documents**

- (1) Accounts Payable of June 26, 2023 per Appendix II-B-1
- (2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements per Appendix II-B-2
- (3) Ratified Payrolls of May 15 and May 31, 2023 per Appendix II-B-3
- (4) Authorized Signing of Payroll Vouchers for July 14 & 31 and August 15 & 31, 2023 per Appendix II-B-4
- (5) Authorized Signing of Accounts Payable Voucher for July 14, 2023 per Appendix II-B-5.

III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES

A. Principal’s Report

1. Dean’s End of Year Report

***B. Approved Consolidated District Plan**

The Board approved the Consolidated District Plan per Appendix III-B.

***C. Approved Requests for Outside Fundraising**

The Board approved the requests for Outside Fundraising per Appendix III-C.

IV. MATTERS RELATING TO DISTRICT EMPLOYEES

***A Approved Amended Personnel Report**

The Board approved the Amended Personnel Report as presented, per Appendix IV-A.

B Authorized Letters of Re-employment for Substitute Teachers

Letters to substitute teachers are sent annually as notification for re-employment under the same terms and conditions for the upcoming school year. This serves the purpose of thanking them, requesting their services for another year, and preventing unemployment compensation during the months when their service is not needed.

Letters were mailed to the following:

| | |
|-----------------------|------------------------|
| Bagovska, Kina | Misiarz, Radoslaw |
| Blumenfeld, Ronald | McFall, Conor |
| Brucci, Christina | O’Connor, Lawrence |
| Carbonaro, Peter | Pawlowski, David |
| Cotiguala, James | Perez-Irizarry, Mariza |
| DalCerro, William | Pizzo, Martina |
| Duric-Vladusic, Ivana | Ringelstein Elizabeth |
| Hart, Timothy | Tsymbala, Orysyia |
| Holler, Rachel | |

***C Approved Support Staff Handbook Revisions for 2023-24 School Year**

The Board approved the revisions to the 2023-24 Support Staff Handbook, per Appendix IV-C.

***D Approved Co-Curricular Staff for the 2023-24 School Year**

The Board approved the Co-Curricular Staff for the 2023-24 School Year per Appendix IV-D.

***E Approved Faculty Handbook Revisions for 2023-24 School Year**

The Board approved the revisions to the 2023-24 Faculty Handbook, per Appendix IV-E.

V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES

***A. Accepted Analysis of the Financial Condition of the District**

The Board accepted the monthly report on the financial condition of the District, per Appendix V-A.

***B. Accepted Monthly Investment Analysis**

The Board accepted the monthly investment analysis, per Appendix V-B.

***C. Approved Annual List of Vendors**

The auditors require that the Board of Education review the list of approved vendors to be utilized by the District. That list, along with vendors in the Accounts Payable listing for tonight’s board meeting, comprise the approved list of vendors for the District. The list is attached in Appendix V-C.

O D. Approved Fund Balance Resolution

The Governmental Accounting Standards Board Standard 54 requires that the Board classify fund balances, noting the order in which accumulated funds will be expended. The Resolution is provided in Appendix V-D.

Motion by Member Malicki and seconded by Member Tanny to Approve Fund Balance Resolution as presented.

Approved as presented by Roll Call Vote:

| Name | Aye | Nay | Present | Absent |
|-------------|-----|-----|---------|--------|
| Draniczarek | X | | | |
| Straughn | | | | X |
| Richardson | X | | | |
| DiPiero | X | | | |
| Malicki | X | | | |
| O’Leary | X | | | |
| Tanny | X | | | |

Board President declared the Motion:

Carried X

Defeated

***E. Approved Tentative Budget for FY2024**

The Tentative Budget will be available for review by the public for thirty days prior to a Budget Hearing and adoption by the Board of Education at the August 21, 2023 meeting. The Tentative Budget is attached in Appendix V-E.

***F. Approved Interest Transfer Resolution**

State law provides that interest earned during the year may be transferred to another fund and used for the purposes of the receiving fund. Mr. Parrillo recommended transferring interest earned from the Debt Services Fund to the Capital Projects fund. The resolution was provided as Appendix V-F.

Motion by Member Nealon and seconded by Member Malicki to Approve Fund Balance Resolution as presented.

Approved as presented by Roll Call Vote:

| Name | Aye | Nay | Present | Absent |
|-------------|-----|-----|---------|--------|
| Draniczarek | X | | | |
| Straughn | | | | X |
| Richardson | X | | | |
| DiPiero | X | | | |
| Malicki | X | | | |
| O'Leary | X | | | |
| Tanny | X | | | |

Board President declared the Motion:

Carried X

Defeated

***G Approved Kelly Services for Tutoring**

The Board approved the contract with Kelly Services for tutoring per Appendix V-G.

***H. Approved District Naming Depositories**

The Board approved the District naming depositories as provided in Appendix V-H.

***I. Approved Date and Agenda for Finance-Audit Subcommittee Meeting of August 8, 2023**

The Board approved date and agenda for Finance-Audit Subcommittee Meeting of August 8, 2023 per Appendix V-I.

***J. Approved Contract with LaRosa Enterprises for Professional Development**

The Board approved the contract with LaRosa Enterprises for Professional Development for SY 23-24 per Appendix V-J.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings

For your information:

1. Superintendent's Report

a. Survey Data

2. Approved Proposed Agenda for August 21, 2023 Budget and Adoption Board of Education Meeting

The Board approved the Proposed Agenda for August 21, 2023 Budget and Adoption Board of Education Meeting per Enclosure VI-A-2.

3. Approved Proposed Agenda for August 21, 2023 Regular Board of Education Meeting

The Board approved the Proposed Agenda for August 21, 2023 Regular Board of Education Meeting per Enclosure VI-A-3.

***B. Approved Intergovernmental Agreement with Illinois Department of Healthcare and Family Services**

The Board approved the Intergovernmental Agreement with Illinois Department of Healthcare and Family Services per Appendix VI-B.

***C. Accepted Subcommittee Meeting Dates for the 2023-24 School Year**

The Board accepted the Subcommittee Meeting Dates for the 2023-24 school year per Enclosure VI-C.

***D. Approved Date and Agenda for Community Relations Subcommittee Meeting of August 3, 2023**

The Board approved date and agenda for Community Relations Subcommittee Meeting of August 3, 2023 per Appendix VI-D.

***E. Reviewed Current Freedom of Information Requests**

The Board reviewed the Current Freedom of Information Requests per Enclosure VI-E.

VII. RECEIVED CALENDAR FOR JUNE 26, 2023 THROUGH AUGUST 21, 2023

Thursday, August 3

**Community Relations Subcommittee Meeting
Student Commons 8:00 AM**

| | |
|-----------------------------|---|
| Monday, August 7 | Fall Sports Begin |
| Tuesday, August 8 | Finance-Audit Subcommittee Meeting 7 PM |
| Tuesday, August 15 | Freshman Orientation New Teacher Orientation, Day 2 |
| Wednesday, August 16 | Institute Day |
| Thursday August 17 | Teacher Work Day |
| Friday, August 18 | Teacher Work Day |
| Monday, August 21 | First Day of Classes Regular Meeting, 7 PM, Community Room |

VIII. TOOK FORMAL ACTION ON AGENDA ITEMS CONSENT AGENDA FOR BOARD MEETING OF JUNE 26, 2023

Motion by Member O’Leary, second motion by Member Tanny to approve the Consent Agenda as amended.

| <u>Item</u> | <u>Page</u> | <u>Reference</u> | <u>Action</u> |
|-------------|-------------|------------------|---|
| II-A-1 | 3 | Appendix II-A-1 | Approved minutes of Building & Grounds Subcommittee Meeting of May 9, 2023; |
| II-A-2 | 3 | Appendix II-A-2 | Approved minutes of Regular Board of Education Meeting of May 15, 2023; |
| II-A-3 | 3 | Appendix II-A-3 | Approved minutes of Finance-Audit Subcommittee Meeting of June 7, 2023; |
| II-A-4 | 3 | Appendix II-A-4 | Approved minutes of Co-Curricular Subcommittee Meeting of June 13, 2023; |
| II-B-1 | 3 | Appendix II-B-1 | Approved Accounts Payable of June 26, 2023; |
| II-B-2 | 3 | Appendix II-B-2 | Approved Revolving (Imprest) Fund Expenditures and Reimbursements; |
| II-B-3 | 3 | Appendix II-B-3 | Ratified Payrolls of May 15 and May 31, 2023; |

| | | | |
|--------|---|----------------------|---|
| II-B-4 | 3 | Narration for II-B-4 | Authorized signing of Payroll Vouchers for July 14 and July 31 and August 15 and August 31, 2023; |
| II-B-5 | 3 | Narration for II-B-5 | Authorized signing of Accounts Payable Voucher for July 14, 2023; |
| III-B | 4 | Appendix III-B | Approved Consolidated District Plan; |
| III-C | 4 | Appendix III-C | Approved Request for Outside Fundraising; |
| IV-A | 5 | Appendix IV-A | Approved the Amended Personnel Report; |
| IV-B | 5 | Appendix IV-B | Authorized Letters of Re-employment for Substitute Teachers; |
| IV-C | 5 | Appendix IV-C | Approved Support Staff Handbook Revisions for 2023-24 School Year; |
| IV-D | 5 | Appendix IV-D | Approved Co-Curricular Staff for the 2023-24 School Year; |
| IV-E | 5 | Appendix IV-E | Approved Faculty Handbook Revisions for 2023-24 School Year; |
| V-A | 6 | Appendix V-A | Accepted Analysis of the Financial Condition of the District; |
| V-B | 6 | Appendix V-B | Accepted Monthly Investment Analysis; |
| V-C | 6 | Appendix V-C | Approved Annual List of Vendors; |
| V-E | 6 | Appendix V-E | Approved Tentative Budget for FY 2024; |
| V-G | 6 | Appendix V-G | Approved Kelly Services for tutoring. |
| V-H | 6 | Appendix V-H | Approved District Naming Depositories; |
| V-I | 6 | Appendix V-I | Approved date and agenda for Finance-Audit Subcommittee Meeting of August 8, 2023; |
| V-J | 6 | Appendix V-J | Approved contract with LaRosa Enterprises for Professional Development for SY 23-24; |
| VI-B | 7 | Appendix VI-B | Approved Intergovernmental Agreement with Illinois Department of Healthcare and Family Services; |
| VI-D | 7 | Appendix VI-D | Approved date and agenda for Community Relations Subcommittee Meeting of August 3, 2023. |

Approved as presented by Roll Call Vote:

| Name | Aye | Nay | Present | Absent |
|-------------|-----|-----|---------|--------|
| Draniczarek | X | | | |
| Straughn | | | | X |
| Richardson | X | | | |
| DiPiero | X | | | |
| Malicki | X | | | |
| O'Leary | X | | | |
| Tanny | X | | | |

Board President declared the Motion:

Carried X

Defeated

IX. RECOGNIZED VISITORS AND INVITE COMMENTS FROM PUBLIC

There were no visitors at this time.

X. CONDUCT BOARD FORUM

There was discussion regarding the recent staff survey. It was tabled for discussion until Straughn returns.

The recent AI camp was enjoyed by students. It was nice to see so many camps taking place. The Board congratulated Gina Castellano on her new position at District 214 and wished her luck.

Graduation ceremony was very nice and well attended.

The recent staff barbeque was very nice.

XI. CONVENED TO EXECUTIVE SESSION (if necessary)

Purpose: Personnel - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body of legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Member Nealon moved, seconded by Member DiPiero, Be it resolved the Board of Education of District 234 hereby convenes to the Executive Session at 7:52 p.m.

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|--------------------|---------------|-------------|-----------------|------------------|
| Voice Vote: | Aye: 6 | Nay: | Present: | Absent: 1 |
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The President declared the Motion:

Carried X

Defeated

XII. ADJOURN EXECUTIVE SESSION AND RECONVENE TO OPEN SESSION

Member DiPiero moved, seconded by Member O'Leary , Be it resolved the Board of Education of District 234 hereby adjourns the Executive Session and reconvenes to Open Session at 8:19 p.m.

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|------------------------------------|---------------|------------------|-----------------|------------------|
| Voice Vote: | Aye: 6 | Nay: | Present: | Absent: 1 |
| The President declared the Motion: | | Carried X | Defeated | |

XIII. APPROVED EMPLOYMENT OF ERIC LASKY AS PRINCIPAL

Motion by Member Tanny, seconded by Member Malicki to approve the employment of Eric Lasky as Principal, per Appendix XIII.

Approve as presented by Roll Call Vote:

| Name | Aye | Nay | Present | Absent |
|-------------|-----|-----|---------|--------|
| Draniczarek | X | | | |
| Straughn | | | | X |
| Richardson | X | | | |
| DiPiero | X | | | |
| Malicki | X | | | |
| O'Leary | X | | | |
| Tanny | X | | | |

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| Board President declared the Motion: | Carried X | Defeated |
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XIV. ADJOURNED

Member Malicki moved, Seconded by Member O'Leary, Be It Resolved the Board of Education hereby adjourns at 8:23 p.m.

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|--------------------|-------------|-------------|-----------------|----------------|
| Voice Vote: | Aye: | Nay: | Present: | Absent: |
|--------------------|-------------|-------------|-----------------|----------------|

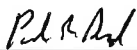
The President declared the Motion:

| | |
|----------------|-----------------|
| Carried | Defeated |
|----------------|-----------------|

Respectfully submitted,


Cindi Stazzone, Recording Secretary

APPROVED



Paul Draniczarek, President


Jamie Nealon, Secretary