

RIDGEWOOD HIGH SCHOOL – DISTRICT 234
DOCUMENTS REQUIRED FOR ENROLLMENT

Effective January 1, 2024

Documents from both Category 1 and Category 2 are required and must include parent/guardian name and current address

Category 1 – Documents required:

- **HOMEOWNERS:**
Most recent property tax bill **PLUS** proof of most recent payment (e.g. cancelled check or Form 1098)
****OR****
Mortgage document or statement **PLUS** proof of last month's payment (e.g. cancelled check or receipt)
***ALL HOMEOWNERS* need to complete Letter of Residence from Homeowner, form must be signed and notarized**
- **RENTERS:**
Signed, current lease with expiration date **PLUS** proof of last month's payment (e.g. cancelled check or receipt)
***ALL RENTERS* need to complete Letter of Residence from Landlord, form must be signed and notarized**

Category 2 – Three (3) documents required:

- Gas bill
- Electric bill
- Water/sewer bill
- Cable bill
- Vehicle registration
- Auto insurance policy
- Home/renters insurance policy
- Medicaid card
- Credit card statement
- Paycheck stub
- City sticker receipt
- Driver's license/State ID

THE DISTRICT MAY REQUIRE ADDITIONAL PROOF OF RESIDENCY, INTERVIEWS WITH THE PERSON(S) ENROLLING THE STUDENT AND THE STUDENT'S PARENT(S), AND/OR HOME VISITS TO VERIFY A STUDENT'S RESIDENCY WITHIN THE DISTRICT.

- Student's Birth Certificate (translated to English)
- Health & Immunization records
Physicals required for all incoming 9th graders and students new to the country
- Test Scores (Standardized and/or Special Education Testing)
Standardized test include: **MAP, PSAT, SAT, ACT, Explore, Plan, ISAT, Terra Nova, IGAP, PARCC, PSAE, Access Scores, WIDA, W-APT Screener**
- Illinois Student Transfer Form (ISBE Form 33-78) or Letter of "Good Standing"
- Transcript of grades or report card (translated to English)
- Grades to date of withdrawal (Please include leave date and explanation of grading scale)
- Attendance Records
- Discipline Records
- Special education records, if applicable
____copy of Individual Education Plan (IEP)
____copy of Alternative Learning Plan (504)
- **Incoming 9th graders:** Final 8th grade report card, copy of Diploma, 8th grade standardized testing scores (MAP, iReady)

ALL FORMS MUST BE SUBMITTED BEFORE THE STUDENT CAN BEGIN SCHOOL